

ENGINEERING DEPARTMENT

9184 State Route 43, Streetsboro, OH 44241 (330) 626-4942 Ext. 4127 Fax (330) 626-4035

MINOR SUBDIVISION CHECKLIST

Date: _____

Applicant Name: _____

Project: _____

Parcel #: _____

- _____ 1. Meets Minor Subdivision Classification (1177.02)
- _____ 2. Legal description of parcels to be transferred matches survey plat.
- _____ 3. Two copies of private survey by registered surveyor.
- _____ 4. Pins set to all new corners.
- _____ 5. Boundary survey closes within 1/5000.
- _____ 6. Public Right-of-way acreage and net acreage stated separately.
- _____ 7. Survey certifies actual survey. Conditions stated, existing monuments shown, tied into intersections of two roads, bearings of roads shown, North arrow shown. (As surveyed in legal description.)
- _____ 8. Linear measurements reported to 1/100 of a foot. Acreage reported to 1/1000 of an acre.
- _____ 9. Sublots and secondary outlots comply with frontage requirements and other zoning requirements. (See Sections 1121 through 1145 for zoning requirements specific to classification.)
- _____ 10. Original mylar is 8 ½" x 14", 18" x 24", 24" x 30" or 24" x 36".
- _____ 11. City Engineer's statement on survey plat.

This is a list of general items checked during a minor subdivision review. Other items may be added specific to each site.