

This Regular Meeting of Council was called to order on Monday, May 21, 2018 at 8:27 p.m. by John Ruediger, Council President.

PRESENT: John Ruediger, Art Scott, Chuck Kocisko, Bridget Pavlick, Jon Hannan, Carmen Laudato, Julie Field

ABSENT: None.

ALSO PRESENT: Glenn Broska, Mayor  
Paul Janis, Law Director  
Kevin Grimm, Fire Captain  
Darin Powers, Police Chief  
Jenny Esarey, Finance Director  
Bill Miller, Service Director  
John Cieszkowski, Planning Director  
Rob Peters, Economic Development Director  
Greg Mytinger, Parks and Recreation Director  
Shawna Lockhart-Reese, HR Manager  
Caroline Kremer, Clerk of Council

#### **Disposition of Minutes**

**MOTION: TO ACCEPT THE PUBLIC HEARING MEETING MINUTES OF MAY 7, 2018 AS PRESENTED.**

Moved by Mrs. Pavlick, seconded by Ms. Laudato. Upon voice vote, **motion carried.**

#### **Citizens' Comments**

None.

#### **Review Council Rules**

Mrs. Pavlick commented that she still wanted to talk to the Law Director about waiving the personal delivery of notice of special meetings. She felt it was a waste of resources to have the Police Officers deliver them to the Council Members' homes, but she also didn't want to remove that section of the rules if it was required for a reason that would protect Council so no sunshine laws were violated or anything like that.

She asked Council to think about it, and if there was anything else to consider. She also wanted to add some language about setting meeting start times (other than 7 p.m.) by motion, but wanted to discuss that with Mr. Janis also.

Mrs. Field mentioned an item about the length of the meetings. She didn't want to require the meetings to stop at a certain time, but to have everyone be aware of the length of the meetings and to have a goal to end the meetings by 10 p.m. There used to be a requirement for a motion to extend the meetings beyond 10 p.m. but that was removed from the Council Rules. Mr. Ruediger felt that just slowed the meetings down to stop and make that motion. He felt people were aware of the time. Mrs. Field thought if discussion on one topic went for 45 minutes or so, it might indicate that topic needed more consideration and should be moved to the next meeting. She thought a time limit per topic would be more disruptive to monitor the time and then to motion to extend the time for each item if needed. Mrs. Field felt there should be an end time indicated because it may be difficult to make good decisions or even have good discussions when the meetings go to midnight. Mr. Ruediger didn't want to have the meeting stopped when there still might be important legislation to come on the agenda.

Ms. Laudato commented that there were meetings that had gone beyond midnight. She said Streetsboro was unique because Streetsboro swore in the Council Members as soon as the election was certified (so there wouldn't be a lame duck Council), however Streetsboro also had to pass a budget by the end of December. So there could potentially be 4 brand new Council Members who had to decide how the entire budget for the next year would be within a couple of weeks. When she started on Council there were many Special Finance Committee meetings because they were trying to get the budget passed by the end of the year. She suggested new Council Members not be sworn in until after the first of the year, so the brand new people wouldn't have to deal with the budget as soon as they were sworn in because that was a lot of information to deal with. Mrs. Pavlick agreed because it had happened to her and others when they started on Council. Mr. Janis confirmed a Charter change would be needed to change the date the Council Members were sworn in. Mrs. Pavlick said it made more sense to her for the current Council Members to stay in office and get the end of year business done and then swear in the newly elected Members. She mentioned there used to be a short education session for new Council Members, but most of it was on-the-job.

Mayor Broska mentioned Council could pass a temporary budget if there was a wholesale change of Council Members, (although it was a headache for the Finance Director) to give time for Council to consider and adopt an annual budget (it wasn't due until March 31). He also mentioned that if Council Members were sworn in in January and the annual budget was already passed, then those new Council Members would have to deal with a budget that wasn't passed by them, although they could make changes to it. Mayor Broska also mentioned that it was unlike to have four new Council Members at one time.

Ms. Laudato commented that when a temporary budget was adopted in December it did take all the way until the end of March to adopt an annual budget. She felt that was a reason other cities delayed the swearing in of new Council Members. She said even if there was a temporary budget, the new people still had to make budget decisions in a three month time frame, whereas if people were sworn in in January they would have 10-11 months to study and understand how the budget worked before making those decisions. She said as a new Council Member she would have appreciated the time to learn before making those decisions, even if she had to live with her predecessors' decisions the first year. Mrs. Pavlick suggested finance workshops in December before newly elected Council Members were sworn in so they could participate in the discussions and decisions. Ms. Laudato noted the importance of the Finance Director in the budget preparations and currently the City had a spectacular Finance Director who provided reports and information on time, but in the past the Council had difficulty passing a budget by the end of the year because the Finance Director didn't always have the needed reports and information available by the end of December.

Mrs. Pavlick said this was a great discussion but she would like to table this topic about Council Rules until the last meeting in June.

**MOTION: TO FORWARD THIS TOPIC TO THE JUNE 25, 2018 REGULAR COUNCIL MEETING.**

Moved by Mrs. Pavlick, seconded by Mrs. Field. Upon voice vote, **motion carried.**

Mr. Ruediger said he'd been asked to add an executive session to discuss all pending litigation to the end of the agenda tonight after Reports from Board and Commissions.

**MOTION: TO ADD AN EXECUTIVE SESSION TO DISCUSS ALL PENDING LITIGATION IN THE CITY.**

Moved by Ms. Laudato, seconded by Mr. Hannan. Upon voice vote, **motion carried.**

**Introduction of Legislation Containing Statement of Emergency**

T-6502<sup>Amended</sup> AN ORDINANCE AMENDING THE TITLE TO AND SECTIONS 709.01, 709.02, 709.03, 709.04, 709.05, AND 709.99 OF CHAPTER 709 OF PART SEVEN (BUSINESS REGULATION CODE) OF THE CODIFIED ORDINANCES, RELATING TO ITINERANT VENDING AND SOLICITING, ENACTING NEW SECTIONS 709.06, 709.07, 709.08, 709.09 AND 709.10 THEREOF, AND DECLARING AN EMERGENCY IN ORDER TO IMPLEMENT THE NEW REGULATIONS AS SOON AS POSSIBLE.

Clerk read by title as directed.

**MOTION: TO SUSPEND THE RULES.**

Moved by Mrs. Pavlick, seconded by Mr. Hannan. Upon roll call, **motion carried unanimously.**

**MOTION: TO ADOPT ORDINANCE NO. 2018-67 AS AMENDED IN TONIGHT'S SPECIAL SAFETY COMMITTEE MEETING.**

Moved by Mr. Hannan, seconded by Mrs. Field. Upon roll call, **motion carried unanimously.**

T-6508 AN ORDINANCE AMENDING ORDINANCE NO. 2017-154, THE 2018 ANNUAL APPROPRIATION ORDINANCE. [#5]

Clerk read by title as directed.

**MOTION: TO SUSPEND THE RULES.**

Moved by Mr. Hannan, seconded by Mrs. Field. Upon roll call, **motion carried unanimously.**

**MOTION: TO ADOPT ORDINANCE NO. 2018-68 AS AMENDED IN TONIGHT'S FINANCE COMMITTEE MEETING.**

Moved by Mrs. Field, seconded by Mrs. Pavlick. Upon roll call, **motion carried unanimously.**

T-6509 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITHOUT COMPETITIVE BIDDING WITH HENDERSON PRODUCTS, INC. DBA HENDERSON PRODUCTS-OHIO FOR THE PURCHASE AND INSTALLATION OF NOT TO EXCEED ONE SINGLE AXLE DUMP TRUCK BODY REPLACEMENT, AND DECLARING AN EMERGENCY IN ORDER TO ACCEPT A TIME-SENSITIVE PROPOSAL.

Clerk read by title as directed.

**MOTION: TO SUSPEND THE RULES.**

Moved by Mr. Hannan, seconded by Mrs. Field. Upon roll call, **motion carried unanimously.**

**MOTION: TO ADOPT ORDINANCE NO. 2018-69.**

Moved by Mrs. Field, seconded by Mr. Hannan. Upon roll call, **motion carried unanimously.**

T-6510 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN ENTERPRISE ZONE TAX INCENTIVE AGREEMENT WITH CL ACQUISITIONS LLC AND PORTAGE COUNTY APPLICABLE TO THE SITE AT 10069 WELLMAN ROAD, STREETSBORO, OHIO, AND DECLARING AN EMERGENCY TO EXPEDITE THE EFFECTIVE DATE OF THE AGREEMENT.

Clerk read by title as directed.

**MOTION: TO SUSPEND THE RULES.**

Moved by Mrs. Pavlick, seconded by Ms. Laudato. Upon roll call, **motion carried unanimously.**

**MOTION: TO ADOPT ORDINANCE NO. 2018-70.**

Moved by Mrs. Pavlick, seconded by Mr. Hannan. Upon roll call, **motion carried unanimously.**

T-6511 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT AFTER COMPETITIVE BIDDING FOR THE PAVING OF THE LOWER PARKING LOT AT CITY PARK, 8980 KIRBY LANE, AND DECLARING AN EMERGENCY IN ORDER TO ACCEPT TIME-SENSITIVE BIDS.

Clerk read by title as directed.

**MOTION: TO SUSPEND THE RULES.**

Moved by Mrs. Pavlick, seconded by Mrs. Field. Upon roll call, **motion carried unanimously.**

**MOTION: TO ADOPT ORDINANCE NO. 2018-71.**

Moved by Mrs. Pavlick, seconded by Mrs. Field. Upon roll call, **motion carried unanimously.**

T-6512 AN ORDINANCE ACCEPTING A GRANT FROM THE STATE OF OHIO, DEPARTMENT OF PUBLIC SAFETY, OF THREE (3) iPad TABLET COMPUTERS, FOR USE BY THE FIRE DEPARTMENT, AND DECLARING AN EMERGENCY IN ORDER TO EXPEDITE THE AVAILABILITY OF THE EQUIPMENT.

Clerk read by title as directed.

**MOTION: TO SUSPEND THE RULES.**

Moved by Mrs. Field, seconded by Mrs. Pavlick. Upon roll call, **motion carried unanimously.**

**MOTION: TO ADOPT ORDINANCE NO. 2018-72.**

Moved by Mrs. Field, seconded by Mrs. Pavlick. Upon roll call, **motion carried unanimously.**

**First Reading**

T-6513

AN ORDINANCE APPROVING THE RE-PLAT OF SUBLOTS 6 THROUGH 38 AND 48 THROUGH 86 OF THE SPRING VALLEY ESTATES SUBDIVISION, AS APPROVED BY THE PLANNING COMMISSION, AND VACATING CLARA DRIVE, DELMORO DRIVE AND A PORTION OF COBB DRIVE, AS DEPICTED ON SAID RE-PLAT.

Clerk read by title as directed.

**Second Reading**

T-6505

AN ORDINANCE ADOPTING A TAX BUDGET FOR THE CITY OF STREETSBORO FOR FISCAL YEAR 2019.

Clerk read by title as directed. Ms. Esarey reported that last week she had received a letter from the Portage County Budget Commission. The letter indicated there would be new items required as part of the tax budget. Ms. Esarey explained to them that there had already been a Public Hearing and a reading of the 2019 tax budget, but they said the new items did not have to be part of the approved tax budget. The Budget Commission would like further details of the Funds listed in Exhibit 3 (the Funds that didn't receive property taxes) and Ms. Esarey could provide that to them in an Excel spreadsheet by the July 15 deadline date. Ms. Esarey would work on that and provide a copy to City Council too. There would be no amendment needed for this legislation.

T-6506

AN ORDINANCE AMENDING SECTION 1155.03 OF TITLE FIVE, PART ELEVEN (PLANNING AND ZONING CODE) OF THE CODIFIED ORDINANCES, RELATING TO PARKING AND LOADING REGULATIONS.

Clerk read by title as directed.

T-6507

AN ORDINANCE AMENDING SECTIONS 1132.02 AND 1132a.02 OF TITLE FIVE, PART ELEVEN (PLANNING AND ZONING CODE) OF THE CODIFIED ORDINANCES, AMENDING SECTIONS 707.02, 707.03, AND 707.05 OF PART SEVEN, CHAPTER 707 OF THE CODIFIED ORDINANCES, AND REPEALING SECTIONS 707.06, 707.07, 707.08, 707.10, 707.12, 707.18 AND 707.19 THEREOF, RELATING TO MASSAGE ESTABLISHMENTS.

Clerk read by title as directed.

### **Third Reading**

None.

### **Mayor's Report**

Mayor Broska reported that City Hall had moved this past weekend and it had gone off virtually without a hitch due to the hard work of many people, especially some of the guys in the Service Department. He recognized Dan and Justin Hrabak, Bob Ranta, and Joe Balli who worked Thursday, Friday and Saturday to move the Council Chambers. Other Service Department staff members moved a lot of the records and storage boxes. Mayor Broska hoped that someday the City would digitize the records because there was a whole lot of records to move. Mayor Broska said the Service Department stepped up and worked hard, and his assistant Missy Procop was responsible for planning it all, most all the employees and department heads had come in on Sunday to put things back together so they could be functioning on Monday morning. There was a small problem with the phones at Parks and Recreation at the old City Hall, but the new City Hall had phones and internet and payroll got processed and the postage machine was working. There was still a lot of unpacking to do.

The move was done by Andrews Moving and Storage out of Streetsboro. They used three trucks and 12 workers each day and did an exceptional job. Everyone had their plan-a-grams for the layout of their new offices and it went very well. It was very well planned and came together well. A lot went into the move like getting utilities changed, getting the internet changed, getting wire drops put in, getting keys made, etc.

Mr. Ruediger said it was a great job by everybody to have the whole move happen so quickly in one weekend and be ready to go this morning.

### **President of Council's Comments**

Mr. Ruediger asked Mr. Mytinger about the Parks and Recreation move and the plans for the Senior Center. Mr. Mytinger said they just took over the lease for the McMichael Building on May 7, 2018. There was a contractor currently getting the office space in the front prepared. It should be done by the end of the week with carpet and paint so the offices could move in to the front section by the end of May. Mr. Mytinger was working with Ted Manfrass to draw some plans to take down some walls in the back section to increase the space to accommodate more program area. Mr. Manfrass expected to get the final drawings to the Department this week and then it would go through the Building and Planning Departments to make sure all the regulations were met. Then they would need to get bids/quotes and have a contractor remodel the back section of the space which could take a couple of weeks or a couple of months. They planned to reopen the Senior Center in August in the new facility and the old City Hall would probably be demolished by then so they had some off-site programming arranged using the Singletary House and the park pavilions for the summer to keep people engaged until the new space was ready. Mr. Ruediger thought it was very important to keep the Seniors engaged and hoped the Department would continue to offer activities during this down time. Mr. Mytinger said he was working with the President of the Singletary House, Sal Ruffo (who worked for the Parks and Recreation Department), who would allow the Department to use the house for gathering opportunities, but the house had access challenges because it had gravel walkways and steps to get into the house.

Mr. Ruediger reminded everyone this coming Monday was Memorial Day and said "Go Cavs!"

### **Council Members' Comments**

Mrs. Pavlick wished everyone a great Memorial Day weekend. She thanked everyone for their thoughts and prayers during her recent surgery.

Mr. Kocisko asked about the estimated cost per year to lease 555 Frost Road, to lease the McMichael Building, the cost of the move, and the cost to refurbish each space and where the money was coming from. Ms. Esarey didn't have that information with her, but would provide it to Council tomorrow. Mr. Mytinger commented the McMichael Building would cost less than \$27,000 per year to lease.

Ms. Laudato was glad the move had gone well and said "Go Cavs!" Mr. Scott said the new City Hall looked good.

Mr. Hannan said he planned to walk in the Memorial Day Parade as a Councilman and invited the others to walk with him. He thanked his brother for helping to fulfill one of his campaign promises by live streaming the Council Meeting tonight on Facebook Live.

Mrs. Field shared compliments that she had heard from visitors regarding how great City Park looked with its various improvements (paved sidewalk and baseball field and dugout improvements). She asked again about getting changing tables in the City Park bathrooms. Mr. Mytinger said the ones at the old City Hall would be removed and reinstalled at the City Park bathrooms. She asked if there was any further information about working with Hudson for the paving of Stone Road. Mr. Miller said he would talk with Mr. Ciuni to see if he had a timeline or any information from Hudson. She also said it was great and exciting meeting in the new City Hall and things were moving in the right direction. She was super impressed with the move and felt everyone worked really hard to make it appear so easy.

#### **Reports/Communications from Dept/Boards/Commissions**

Mr. Mytinger reported the new City website was up and active. He asked everyone to check it out and submit suggestions for any changes to make it easier to use. He would update the pictures as soon as he could. Mr. Ruediger asked if the Master Plan Survey was on the website and how long it would be there. The survey was on the website and would be there through to midnight of June 2. Mr. Cieszkowski explained that it was set up for one response per IP computer address to avoid skewing the results. There were hard copies of the survey at the Streetsboro library and at the Chamber of Commerce for those that did not have a computer.

Mr. Mytinger announced the roofs of the dugouts would be put up this week and Streetsboro Junior Baseball was having their first Memorial Day Tournament with 22 or 26 teams in the 9, 10, and 13 year age groups which they were excited about. He also demonstrated a new free sharing library that Simplay3 had designed and built to commercial grade. Streetsboro was the first community to offer these in our park system. There were four to be installed: at City Park, Thomas Heritage Park, Wilcox Park, and near the baseball diamonds. There were a lot of sharing libraries in other communities and HOAs but they were home built. If anyone wanted to install a commercial grade sharing library in their local neighborhood they should contact Mr. Mytinger to be put in touch with Simplay3.

Mr. Janis clarified from the earlier discussion tonight regarding compensation for Boards and Commissions. He said for the three Commissions that were created by the Charter that were standing commissions there was no problem with compensating them, but for the two Commissions in the Charter that met every 5 years (Charter Review Commission and Master Plan Review Commission) the Charter did prohibit compensation/stipend to those Commissions and he would reflect that in a re-draft of the ordinance for the next meeting.

Mr. Peters gave an economic development update. On May 15, 2018 the United Technical Support Services (UTSS) opened in Streetsboro at the Tinkers Creek Building. There would be over 100 employees. Last summer Blackburn Industries bought the building and they had now started to make improvements to the parking lot and the exterior of the building, so the City had gained two new businesses in that building without losing anyone. Also, The Premier Development Partners had purchased the former Yarde Metals building and were working with

a tenant to get them moved into the facility. The Record Courier would do an article about UTSS. The overall economic development activity had been very strong from the industrial/commercial standpoint and things were moving along with several properties within the City.

Chief Powers commented that even though the itinerant vending/soliciting ordinance was passed tonight there would be some time to get everyone adjusted regarding the permits, fees, etc. and he would take some time to try to educate the public as well.

Chief Powers also mentioned the dedication of the Police Department and Superior Avenue for former Chief Richard A. Taiclet at 3:30 p.m. this afternoon which went very well. A few Council Members were able to attend and the Taiclet family was very pleased with what the Police Department had done for them today. The Record Courier already had an article on their website.

Chief Powers also reported the Police Department would be swearing in a new Police Officer on Thursday. The position had been open for a while, but it took a while to do the testing and go through the process. The Officer was Luke Nelson and he had come from NEOMed where he was a part-time officer. This would bring the force back up to full staff.

**MOTION: TO RECESS INTO EXECUTIVE SESSION TO DISCUSS ALL PENDING LITIGATION.**

Moved by Mr. Hannan, seconded by Ms. Laudato. Upon roll call, **motion carried unanimously and the meeting recessed at 9:16 p.m.**

**MOTION: TO RECONVENE FROM EXECUTIVE SESSION.**

Moved by Mrs. Field, seconded by Mrs. Pavlick. Upon voice vote, **motion carried and the meeting reconvened at 9:49 p.m.**

**Announcements**

City Hall will be CLOSED on Monday, May 28, 2018 for Memorial Day.

There will be two Public Hearings, a Service Committee, a Safety Committee and a Regular Council Meeting on Monday, June 11, 2018 starting at 7:00 p.m. in Council Chambers at 555 Frost Road.

There being no further business to come before this Council, and upon motion by Mrs. Field, seconded by Mr. Hannan, this meeting adjourned at 9:50 p.m.

ATTEST:

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Caroline L. Kremer, Clerk of Council

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John Ruediger, President of Council