This Service Committee Meeting was called to order on Monday, July 13, 2015 at 7:09 p.m. by Steve Michniak, Chairman.

PRESENT: Jeff Allen, Regis Faivre, John Ruediger, Bridget Pavlick, Tim Claypoole, Steve Michniak

ABSENT: Julie Field

ALSO PRESENT: Glenn Broska, Mayor
Dave Maistros, Law Director
Darin Powers, Interim Police Chief
Robert Reinholz, Fire Chief
Jenny Esarey, Finance Director
Mo Darwish, GPD Engineering
Bill Miller, Service Director
John Cieszkowski, Planning Director
Sue Truby, Economic Development Director
Missy Hatch, Parks and Recreation Director
Clay Morris, Human Resources Director
Missy Procop, Mayor’s Administrative Assistant
Caroline Kremer, Clerk of Council

MOTION: TO EXCUSE MRS. FIELD.

Moved by Mr. Ruediger, seconded by Mr. Allen. Upon voice vote, motion carried.

Disposition of Minutes

MOTION: TO ACCEPT THE REGULAR SERVICE COMMITTEE MEETING MINUTES OF JUNE 8, 2015 AS WRITTEN.

Moved by Mr. Faivre, seconded by Mr. Allen. Upon voice vote, motion carried.

Old Business
None.

New Business
Update on Ethan Avenue Resurfacing Project Bids

Mr. Darwish reported no bids were received because the contractors were so busy this time of year so
the project would be re-advertised and re-bid within a couple of weeks. Mrs. Pavlick asked what happened if a community couldn’t get bids to get a job done. Mr. Darwish said if it was an emergency Council could be asked to hire a contractor to do the repairs on an emergency basis, but this wasn’t an emergency and the City was using Turnpike Mitigation (ODOT) money, so the City had to use the bidding process. Mayor Broska added that the State of Ohio was doing an enormous amount of projects now and this one was relatively small at only $584,000 (with two subcontractors), so contractors weren’t willing to try to fit it in their schedules. If necessary, the job could be pushed to next spring.

Discuss Contract for a New IT Provider for the City

Mr. Maistros said the City had been operating under a contract with Neothink as the IT provider for the last few years and they provided services as needed. He said as the City moved forward it desperately needed to enter a more stable relationship with an IT provider that knew our system. The Mayor’s Administrative Assistant, Missy Procop, had sent out for proposals. The City received two in addition to Neothink. The administration had prepared a report that showed the monthly averages for Neothink from 2012 through 2015 and the monthly contract proposals for Blue Technologies and Teletronics. Mr. Maistros said Blue Technologies and Teletronics were similar in the services they would provide except for the number of hours built into the contract (Blue Technologies 60 hours and Teletronics 40 hours). Teletronics was similar in cost to the existing payments with Neothink, and Blue Technologies was significantly higher. He said the administration wanted to enter into a long term contract to have someone to call to work on the City’s IT for any of the departments. He mentioned that the City already had somewhat of a relationship with Teletronics because Teletronics had worked on site with the phone provider when the new phone system was installed earlier this year and that was a positive experience. He hoped to have this go to the next Regular Council Meeting in two weeks to authorize a contract for IT services.

Mr. Michniak asked about the difference in the number of hours built into the contracts. Mr. Maistros said the administration hoped to not need 60 hours because the IT provider would be able to access our system from off-site and make the repairs/adjustments; they would only need to be on site if there were specific hardware problems they couldn’t do from off-site, which had not been that often. Although the contracts were similar, Mayor Broska preferred to go with Teletronics because of the relationship already built with them during the phone system installation and the transition to higher speed internet. They had been very responsive to our needs and seemed to have more resources than Neothink.

Mr. Michniak asked if there might be any security issues or concerns regarding what access they might have to sensitive information in our servers, and what might be included in the contract in case there was a breach, because many companies were being hacked from the outside through a third service provider. Mr. Maistros said the administration would have the new company do an evaluation of our system to determine what needed to be done to protect against that.

Mrs. Pavlick said the system had been done piecemeal lately to update various pieces as needed. She wondered what the new IT provider thought about the need to upgrade or modify or confine the whole system into a more level platform since there were so many different departments in different
locations with different needs. Lt. Powers explained that a new server had been purchased for the new ShoreTel phone system, but no other servers had been upgraded. The contract with Teletronics would be IT services for all City computers except the Police Department because they had their own separate provider that they had used for several years for their unique needs regarding LEADS access. Lt. Powers had worked closely with Missy Procop and Teletronics during the phone installation and was very impressed with their staff’s level of knowledge.

Mayor Broska added that he had already talked with the Finance Director about including a complete revamping of the computer system hardware and software from the Capital Improvements budget next year because the current servers were almost at capacity. He though there were maybe four or five different computer operating systems running now, some quite old especially at the Service Department.

Mr. Ruediger asked why the monthly averages for Neothink had fluctuated. Mr. Maistros said the City paid Neothink per hour as needed, so some months, especially with the phone installation had been more hours of their assistance. If Council was comfortable with the Mayor’s recommendation, the administration would like to bring a contract forward at the next meeting in two weeks. Mrs. Pavlick preferred this topic stay in committee under discussion until Council had the opportunity to review legislation and a contract.

**MOTION: TO FORWARD TO THE JULY 27, 2015 FINANCE COMMITTEE MEETING.**

Moved by Mr. Ruediger, seconded by Mr. Allen. Upon voice vote, *motion carried*. Mrs. Pavlick suggested this also be added to the Regular Council agenda that night, although she usually didn’t want to do that, in case Council was comfortable with the legislation and wanted to move it forward. Mr. Ruediger noticed that the contract was for next year so there was no hurry to rush this to the Council Meeting the same night and wanted to take the normal two weeks to absorb the agreement. Mr. Maistros said the administration wanted to start the contract as soon as possible and not wait until January 1, 2016 because the current agreement with Neothink was only month to month.

**MOTION: TO INCLUDE THIS ON THE JULY 27, 2015 REGULAR COUNCIL MEETING AGENDA ALSO.**

Moved by Mr. Ruediger, seconded by Mr. Allen. Upon voice vote, *motion carried*.

Amend Code Regarding Construction Start Time in the City

Mr. Maistros said he had mentioned this at the last Council meeting because the administration was looking to make some changes, but he had sent the Clerk an email that they would not being going forward with it tonight. He asked that this be pushed off till the next Service Committee Meeting.

**MOTION: TO FORWARD THIS TO THE AUGUST SERVICE COMMITTEE MEETING.**

Moved by Mr. Allen, seconded by Mrs. Pavlick. Upon voice vote, *motion carried with Mr. Faivre opposing the motion.*
Discuss Frost Road Right of Way Acquisitions

Ms. Truby said the Frost Road project was to be split 90%/10% with ODOT. The City’s original commitment was about $880,000, but the City got a grant from AMATS for $450,000 lowering the City’s match. The project was divided into two phases and the only piece that was funded was Phase I and not Phase II. Phase I improvements on Frost Road were the east end and the west end including the lane over the bridge and the Philipp Parkway and Frost Road intersection and the SR 43 and Frost Road intersection and signalization.

Last November there was a public hearing to talk to the public about the project and the information has been posted to the City’s website. The environmental process had been completed, the design was almost completed, and the next step would be the right of way acquisition. Construction was scheduled to begin in June 2016 and be completed by October 2017.

Ms. Truby expected to present legislation to Council at the next meeting to authorize contracts: one for O.R. Colan Associates for $89,950 to perform all the acquisition services (title research, appraisals, project management, negotiations, closings) for right of way (with the majority of them being temporary takes for construction but a few permanent); and a second contract with Bowman Appraisal Services for $9,200 for review of the appraisals as required by ODOT. The work was expected to be done by the end of 2015 and the money for the contracts was in the 2015 budget.

Ms. Esarey noted that $95,000 had been included in the initial 2015 budget, so there would be a $4,150 appropriation amendment at the next Finance and Council meetings to put enough money in place to cover both required contracts.

Discuss SR 14 Construction Project (School Site) and Storm Water Run-Off

Mr. Allen said there had been some severe flooding and a lot of silt runoff from the school site; some gravestones at Evergreen Cemetery had been underwater. Mr. Allen distributed some pictures of the situation. He noted that the contractor had been working to help the drainage problem, which had gotten better but there was still silt and water running off the site. He put it on today’s agenda because he wanted to know what the City was going to do about it.

Bill Schurman, Hammond Construction, said they sought out Joe Ciuni and other’s advice regarding the situation and installed an additional silt fence on July 7, 2015, which improved the situation. Mr. Schurman said they also had the civil engineer assigned to the project come out to the site last Thursday to inspect all the silt fencing and all the storm water management. OHM advisors, on behalf of the City, also had a representative on site who did not note any violations. Hammond Construction would continue to monitor the site after every rainfall.

Mr. Allen asked if Mr. Schurman felt there would be adequate retention when the hard surfaces were put in because he was very concerned about it. Mr. Schurman said as the constructor they believed that to be the case, but he was not the designer. Mr. Allen asked if all the retention was put in for the SR 14 side of the creek that ran through the property. Mr. Schurman answered that they had fully installed all the retention east of the creek where the earthwork had occurred and the water from that...
disturbed dirt was running into that retention area. Earthwork movement had not occurred west of
the creek. Mr. Darwish added that the installed retention basin was doing the job it was designed for
and the other retention basin was scheduled to be built within a week or two depending on the
weather. Mr. Schurman said they would not start any earthwork west of the creek until the retention
was installed.

Mr. Allen said the work they did was working better and getting more water into the retention area,
but he wanted to slow down the silt into the cemetery.

Mrs. Pavlick thanked Mr. Schurman and the School Board Members for coming out and working
cooperatively to get this done; “we all want to do the right thing.” She said it was horrific to see the
storm water at the cemetery because she had family buried at that cemetery. She thought one thing
everyone may have lost sight of was that all the water that ever ran through there never ran over bare
dirt until this rainstorm; previously it was grass/farmland and there was something there to slow the
water down. She added that it seemed that in the last few years the City had a lot of catastrophic
(100 year) storms and she appreciated Mr. Schurman listening to the community’s concerns. She
said it was a monumental project for the School to build this high school and she asked that everyone
pay attention to the details like no grass or trees to slow down the water. She said this was a lesson
to get the retention ponds in before there were any more problems like this.

Mr. Schurman explained that all of the water from the area that had been stripped of topsoil and
graded went to the detention basin east of the creek, but the primary flooding occurred west of that.
He didn’t diminish the need for continued attention, sensitivity, ongoing dialogue and cooperation,
but thought it was important to understand that the lack of detention west of the creek didn’t
necessarily contribute to the flooding of the cemetery. Mr. Schurman and Mr. Darwish confirmed
SWPP reports were being made on the school project.

Even though it took an “incident” to initiate it, Mrs. Pavlick appreciated an update on the project.
She drove by the work site a couple times every day and appreciated hearing an update on how the
project was progressing.

David Lewis, civil engineer, said his office was part of the ongoing weekly inspections. He said the
east basin had been constructed and with the most recent rainfall (similar to the previous rainfall)
they didn’t have any issues with the east outlet side. The site had a swale up the middle of the site
and that swale was determined to be a jurisdictional stream so they weren’t allowed to damn up the
swale at the south property line, so the swale continued to flow down the center of the site with a
grass buffer on each side with a 55’ grassy riparian setback from the swale and the rest of the site east
of the drainage channel/swale was graded in such a way that all that water drained to the eastern
detention basin. During the large rainfall recently, because the berm had not been put in, there was
some run off from the bare soil of a small portion of what will become the student parking lot that
entered the channel and that’s where some of that sediment came from, and that has now been
corrected. There were two culverts under the drive and the east basin outlet to the first culvert (12’)
and ran south and there were no issues with that. The west side of the detention basin had not been
constructed yet, primarily because they had not done the earthwork on that side; so he said they were
still in compliance with their EPA permit and the City Engineer had confirmed they had not increased the volume of run off on the west side of the channel so there was no need to construct that detention basin until they did the earthwork on that side. He thought the west basin was to be constructed in the next 2-3 weeks. He explained that when the whole project was completed the east side basin would only discharge about 1/3 (24 cfs) of the allowable discharge rate (62 cfs for a theoretical historical 10 year storm event) and the west side basin would be significantly less that the historical run off rate (from 28 cfs to 1.6 cfs) to improve the situation as best they could. It was just unfortunate that it had not been put in two weeks ago, but it would be put in as soon as possible.

Mr. Allen commented that he had visited the area during the storm event and the berms were not in just east of the creek so the water was running right into the creek but the berms had been fixed and the water was now diverted into the detention basin and was doing a much better job. Mr. Lewis said as long as the water continued to divert into the basins there should not be any issues. Mr. Allen was still very concerned about the muddy, silty water and asked how that could be improved so the graves wouldn’t get covered with mud. Mr. Lewis noted the basins were designed to have a couple feet of water in them at all times to act as a sediment trap to help with the silt and there was a skimmer in the east basin to draw the water off the surface of the pond and let the muddy water sink. He said the school would have preferred a dry grass basin, but this was the better option to remove the mud from the water.

Although improvements had been made Mr. Allen was still concerned about muddy water running into the storm sewers and catch basins at the cemetery and wanted it cleaned up some more. He suggested hay bales. Mr. Lewis said the only way to really reduce the muddy water was to construct the basin and use it as a sediment trap, which they would do as soon as they could. Mr. Allen said he appreciated the improvements they did this week because it did look better and he would just keep an eye on it.

Stephen Kolar, 9127 SR 14 business, said his parents were buried in Evergreen and he wondered why the second retention basin would be done in two weeks instead of two weeks ago. He said the City had responsibilities; just because the City signed off on the plan didn’t mean it shouldn’t keep an eye on things as it was being built. Mr. Darwish said the Engineering Department had to work with the contractor and his schedule and because they had not done much excavation on that side of the project they had not constructed the basin, but it was on the schedule for two weeks from now. Mr. Kolar said it should have been done first because according to the Soil and Water Conservation people you should build downstream first and work your way back, which didn’t happen. Even with a little rain there was a tremendous amount of silt in the cemetery. There was now a silt fence in the cemetery. He said the day of the event there was mud south of the bridge and Lake Rockwell was muddy; that’s the Akron water supply so he wondered what the EPA thought about that. He said it affected David Gross’s property (who was suing the City for tens of millions of dollars), Lake Rockwell, and the hallowed ground where people were buried at the cemetery and no one cared! He asked why Council Members weren’t asking why the retention basins were not built up front. He added that Mr. Howitt had gone to multiple Planning Commission meetings talking about the possibility of this happening. Mr. Allen had warned about this too at the Planning Commission meetings. So when grass was removed from 35 acres of property the water just ran downhill. He
said the City did a poor job; the contractor’s schedule was wrong. Now two weeks later there might be a small fix, but it hadn’t rained much since then so we didn’t really know. He mentioned something for the Engineer to look at: at the far corner opposite of the area that was currently being discussed, by the glacier hole, trees were being stripped away and it looked like the glacial mound would be taken down and that wasn’t even on the site plan. He wondered what was going up in the corner all of a sudden that dirt needed to be removed that wasn’t even on the site plan. He asked the City staff what they were doing about that. Were they planning to put a stadium there that hadn’t even gone to Planning Commission yet? It seemed the cart was pushing the horse around and he was disappointed in City Council for not asking these questions [some audience applause].

Elwood Howitt, 8108 SR 43, said he owned land on SR 14 near the new school site. He said he had been a plumber his entire life until he retired. He wasn’t happy about a 24” pipe draining into an 8” pipe, and the 24” pipe was lower than the 8” pipe so the water puddle out and went across his land and left silt behind. He had talked to the construction person at the site who said they were trying their best. He wanted to know who was responsible for the water that came off of SR 14. He was concerned about what was going to happen with the water; when it happened he would have to go get an attorney. He said he was all for the school being there and the school had said they would be a friendly neighbor, but he wanted them to be aware of what was going on.

Mr. Howitt said in 2000 he had the timber on the back part of the property appraised at $30,000. He said the school board never asked anything about it they just went in and destroyed every bit of the timber.

Wendy Davis, 8539 SR 14, Elwood Howitt’s daughter, said her mother and father put great pride in this City and work hard to promote Streetsboro. She said seven generations of her family had lived in the same house and no one seemed to care about this property because they were more interested in this “glorious” new school. She said she worked for Kent City Schools and those 2nd Grade and 4th Grade students got to visit the Kent Bog at no cost to the taxpayers to enjoy a natural wetland and a glacial bowl. The Streetsboro school students do not get to go on such field trips although there was something here more wonderful than the Kent Bog. Ms. Davis said because of the flooding her family could no longer enjoy her yard because of the bugs and the stinky mud. She asked them to listen to the people speaking today and to slow down the dirt flow so her family could use their yard again. She said the natural elements of the community don’t cost anything, so don’t bulldoze them.

Mr. Allen asked Mr. Lewis about the 24” pipe coming out of the east retention basin. Mr. Lewis explained that detention basins were designed for multiple storm events of various sizes up to the statistical 100 year flood. He also explained where the culvert pipes were located that went under the sand and gravel company’s driveway. The second location was the area where the flooding occurred and where the detention basin had not been constructed yet. It had not been constructed because until the contractor starts the mass earth work over there he wasn’t required to construct the basin. During the flooding event the water in the east retention basin had not reach the level of the 24” pipe and the only thing outletting was the skimmer (a 2” hole). Mr. Allen said he was at the site during the flooding which had not come from the west side, it came from the east side because the berms weren’t in place to direct the water into the retention basin; the water was running into the creek...
from the east side and then running over the road (18" deep over the top of the road) and now the berms were in place and it was much better, but he still didn’t know that it was completely fixed.

Mr. Lewis responded to one of the residents’ comments about the glacier/wetland area. He said they had not touched that area and had not cleared trees up to within about 200 feet of it; there was a hillside there. Mr. Allen thought the hill was a glacial mound called Pine Hill because someone had planted pine trees on it a hundred years ago. He said Kent State or somebody had said it was a kettle hole and a glacial mound. Mr. Lewis said some of the mound would be cut on the west side; the kettle hole would not be touched.

Mr. Allen asked Mr. Cieszkowski if the School needed to go back to Planning Commission for the stadium because Planning Commission had approved everything except the stadium, which would be done later. Mr. Cieszkowski confirmed that was correct and School representatives had been told that several times. He clarified that they could cut trees and grade, but could not move forward with the stadium or any accessory uses or improvements on that property until it went before the Planning Commission.

MaryAnn Howitt, 8108 SR 43, wife of Elwood Howitt and mother of Wendy Davis, said she was very proud of the 30 years she spent working with the City of Streetsboro. She had spent many years as sextant to the cemetery and was happy to help people during a very trying time of their life. She said she would hate to be in that position now because of the mud and silt left from the flood. She said the Howitts attended the February 10, 2015 Planning Commission meeting and talked to the people who were going to be constructing this brand new school building at length because the Howitts were very concerned about the effect/impact the stadium would have on the Howitt’s property. She said there was much discussion that day and Mr. DiMaio had personally promised Mrs. Howitt that they would not put any more water onto the Howitt property than was there now, but she said he’s a liar if you see the pictures the Howitts have. She said she and her husband understood how government worked because she had worked for the City and he had been on the School Board and she asked both entities and the construction people to put their pride behind them and do their jobs. She said this wasn’t for anyone’s glory; it was for our future, for our kids. She said they hadn’t heard half the complaining they could have about what was being done to the Howitt property. She said they had tried to talk about it, they had tried to be patient, but either the officials didn’t understand or didn’t care.

She told them to do what they were supposed to do as far as the Planning Commission approvals were concerned. She said don’t say the stadium was going to be in the Howitt’s backyard and then spend time clearing off a glacial formation just to have an alternative place to put the stadium. She said if they hadn’t spend the time grading and cutting trees, they could have had the detention basin in when it was needed and this wouldn’t have become such a mess. She asked them to listen to the comments of the people who were trying to help everyone get through this [some audience applause].

Discuss Sunny Slopes Paving Project
Mrs. Pavlick had Mr. Allen check the condition of the roads because she had received calls from a couple of residents that were concerned because it seemed some of the berms of the repaved roads
had been washed away during the recent rains and were now quite deep and felt this could be a safety issue. Andy Drive and Meldon Drive were a complete mess. The calls she had received were from elderly residents that were tying in to the new waterlines in that area and she wondered what could be done to correct this.

Mayor Broska said the administration had seen the same problem and had been in contact with the paving company last week because they were not pleased with the work. Joe Ciuni and the inspector, Ben George, contacted Chagrin Valley paving, and told them it all needed to be repaired to the City’s satisfaction.

Mrs. Pavlick said it would have been nice to have known what had transpired so she could have shared that with the residents that call her as the Ward representative. Mayor Broska responded that it goes both ways and if she received complaints she should have directed them to the Mayor’s Office. She said she always did, but he said he hadn’t heard about this concern until Mr. Allen put it on the agenda for her and the administration had already looked into the situation with Chagrin Valley Paving. He added that they tried to keep the residents informed with social media.

Mr. Allen agreed it was a mess and was glad the administration was working on it. He wondered how it happened with inspectors on the job. Mr. Darwish said because of the weather the contractor had not been able to put the topcoat on the shoulder and it did get washed out. Some of the areas needed to be handled by hand and some catch basins needed to be adjusted (at Meldon and Andy). Mr. Allen said he didn’t see any lateral water shut offs; it looked like the water shut offs for the houses were buried, hopefully not in the asphalt.

**Citizens’ Comments**

John Ruediger commented that he was at the Planning Commission Meeting when Mr. Howitt spoke about the fear of excess water on his property from the school project on SR 14. Mr. Ruediger said at that meeting they assured Mr. Howitt that there would be no extra water on his property. Mr. Ruediger said he was shocked and disappointed to hear recently that there was excess water on the Howitt property. He knew it wasn’t intentional, but he hoped things would be proactive rather than reactive. He was also at the meeting when the representative stated that the proposed stadium at the time would be no closer to any house than the current stadium was already to a house, but he showed him on a map that wasn’t true and he just laughed it off like it wasn’t a big deal. Mr. Ruediger said those kinds of things worried him because he was a very big supporter of the schools and he fought very hard for the schools to be able to pass the bond to get the money to construct a new school, so he hoped the City was making sure all the details were taken care of to make sure everything went as smoothly as possible and didn’t hurt any of the residents’ property or their emotional connections to their loved ones.

Mr. Faivre asked if anyone had cleaned the cemetery since the deluge and asked if the School Board was notified when it happened since they were the “developers” for this project to get the problem rectified. Mr. Allen thought the School Board would have been notified and reported that it was the City Service Department staff that spent 3-4 hours cleaning up the cemetery. Mr. Faivre thought the Service Department should be compensated for that work because it was the “developers”
responsibility to clean up, not the City; and he thought the EPA should have been involved too.

Tom Szemón, 897 Sandpiper Drive, said he lived near the flood prone area on SR 303 so he understood the complaints tonight about flooding and had been an advocate to get SR 303 fixed. He thanked Mr. Allen for bringing up the concern about the cemetery flooding, which he said had happened in the past, but not quite as bad. He said he’d called for it in the past, but resources and monies still needed to be brought forward for infrastructure. There had been a lot of rain this season, but he did feel for the people that had friends and relatives at Evergreen Cemetery, including himself. He said people needed to have a little confidence in the contractors because he was sure they didn’t want this to happen again.

Stephen Kolar, 9127 SR 14 business, said Mr. Ruediger had said he didn’t think the flooding was intentional, but Mr. Kolar said reckless was intentional and this was reckless. He said he’d heard Mr. Allen ask the engineer three times this evening about the tree line and moving dirt in the back maybe in reference to the stadium. As a layman Mr. Kolar didn’t know much about engineering, but he did see property lines and the demarcations of the project itself and he thought they were off the project site when they were over there. He said someone made a note the last time he spoke at a Council Meeting and he had hoped someone would have looked at it to let everyone know if that was true or not.

Mr. Kolar asked for any kind of public document, email or communication from the City, any of the construction companies or the school allowing them to work outside the scope of the project as approved by the Planning and Zoning Commission from anyone that could provide it. He said maybe they were told administratively to go ahead and start clearing because Mr. Allen had asked the question three times. They were not going to do anything until the stadium went back to the Planning and Zoning Commission, but that was not the answer Mr. Allen got and they were actually clearing back there and Mr. Kolar thought that was to get ready for the stadium. So he wanted a copy of any communication from any of these people in writing from any source. Mr. Darwish would talk to Mr. Ciuni about it to see if there was any communication, and then they would verify it in the field to see if they were working outside the right of way and then they would get back to the Mayor. Mr. Kolar said inspections were needed because it seemed they went off the school property. He asked the administration, if there were any communications between the administration which included the contract service engineer and/or City Council to the construction companies and/or the school about the scope of the project itself out there, he wanted a copy. If there was a question by the construction company(ies), he wanted to see the question in writing and he wanted to see what answer was provided. He said Mrs. Kremer had his address and phone number to respond to this request.

Mr. Michniak asked everyone to remember the Maines family in their prayers today and to hug their kids. The Maines family lost their 9-year old daughter, Piper Maines, unexpectedly on Saturday despite the best efforts of the EMTs and the first responders.

**Announcements**
The Safety Committee Meeting will immediately follow this meeting.

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There being no further business to be addressed by this committee, and upon motion by Mrs. Pavlick, seconded by Mr. Allen, this meeting adjourned at 8:25 p.m.

ATTEST:

Caroline L. Kremer, Clerk of Council

Steve Michniak, Chairman

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